



Comity Rules

Whereas Comity Rules act as an appendix to Robert's Rules of Order and make CUSA meetings operate more efficiently;

Be It Resolved That, CUSA Council adopt the Comity Rules as presented;

1. All meetings shall be guided by Robert's Rules of Order, unless otherwise stated in the CUSA constitution, By-laws or Policy Manual and Comity Rules.
2. The agenda for all meetings shall be set in conjunction with the appropriate provisions of CUSA By-laws.
3. Where there are matters dealing with Constitutional Amendments or the dropping of electoral writs, these items shall be dealt with before all other items of business, excluding those provided for in any CUSA By-laws
4. Where there are guests at the meeting, their business shall be dealt with before all other items of business except for those provided for in rule # 3. Guests shall be defined as those non-members of Council who have expressed an intent to present or speak to a motion no less than twenty four (24) hours before any meeting of Council. Such notice shall be served to either the Chair of Council or to the appropriate Vice-president. In addition, the appropriate Vice-president shall ensure that guests are adequately briefed on Council rules of procedure.
5. All Council papers shall be submitted to the appropriate Vice-president no later than two business days before each Council meeting in order to be included on the agenda of that meeting/ If a paper is submitted within forty-eight hours, than it may be included on the agenda of that meeting if approved by a vote of two thirds of all Councilors present and voting.
6. All councilors, proxies and guests shall sign the attendance sheet.
7. Members shall address their remarks to the chair.
8. Members may only answer questions directed to them, members may defer questions to other members if they so chose.
9. A motion to call the previous question shall be considered an incidental motion and shall
 - a. Only be in order when the previous speaker has conceded the floor
 - b. Only be in order after at least one speaker has spoken against the motion being debated unless there is no one who wishes to speak against the motion.
 - c. Require a two-thirds vote of all those present and voting to pass.

10. Any individual may speak to any individual motion a maximum of two times
11. The chair shall use a gender parity speakers list for the duration of council meetings.
12. In addition, members of Council or students at large are entitled to a maximum of two individual questions during question period as well as a maximum of one supplemental per opening question.
13. All motions are to be written out and delivered to the Clerk of Council.
14. A majority vote shall be the majority of all councilors present and voting unless the Constitution specifies a majority of all members of Council.
15. A two-thirds vote of Council shall be two-thirds of the total members present and voting, unless the Constitution specifies a two-thirds majority of all members of Council.
16. Friendly amendments shall be allowed.
17. All secret ballots shall be automatically destroyed at council meetings, following the final result being tabulated and announced.
18. Question period on a motion is limited to 20 minutes with the possibility of extending question period with a majority vote by council.